



NOTICE OF PUBLIC MEETING

**PRE-BOARD MEETING OF THE BOARD OF TRUSTEES
AND
AREA LEGISLATORS**

**Monday, December 13, 2021 at 4:30 p.m.
1500 West Agency Road, West Burlington, Iowa
(Private Dining Room)**

Tentative Agenda

1.0 Introduction

1.1 Call to Order and Roll Call

1.2 Adoption of Formal Agenda

2.0 Informational Items

2.1 Comments – President Dr. Michael Ash

2.2 Comments – Area Legislators

3.0 Adjournment



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES
Monday, December 13, 2021 at 6:00 p.m.
1500 West Agency Road, West Burlington, Iowa
Board Room**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.3 Administration
 - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Presentation of the Audit
- 2.3 Revision of Board Policy – Second Reading of Board Policy #106, Freedom of Speech

3.0 Accountability

- 3.1 TRIO Presentation – First Gen Day Program
- 3.2 Financial Aid Student Loan Default Rate
- 3.3 President’s Report
- 3.4 Monthly Financial Report
- 3.5 Facilities Update

4.0 Secretary’s Report on Election in Director Districts #2 and #3

5.0 Reorganization of the Board

- 5.1 Adjourn Sine Die
- 5.2 Call to Order and Roll Call by Secretary of the Board
- 5.3 Organization of the Board
 - 5.3.1 Election of Board Chairperson
 - 5.3.2 Election of Board Vice Chairperson
 - 5.3.3 Appointment of Secretary
 - 5.3.4 Appointment of Treasurer
 - 5.3.5 Appointment of Representatives for the College County Fair Service Agency Board of Directors
 - 5.3.6 Appointment of Representatives for the Greater Burlington Area Sports Facilities Board of Directors
 - 5.3.7 Appointment of Iowa Association of Community College Trustees Representative and Alternate
 - 5.3.8 Appointment of Representatives to Southeast Iowa Higher Education Alliance
 - 5.3.9 Resolution on Signatures for Depositories

6.0 Future Meetings


Iowa Association of Community College Trustees (IACCT) meetings:

- Wednesday, January 26, 2022, 7:30 am – Student Legislative Seminar
- Thursday, January 27, 2022, 9 am – IACCT Board Meeting
- February 6-9, 2022 – ACCT National Legislative Summit, Washington, D.C.
- Wednesday, March 2, 2022 – Phi Theta Kappa Event
- Thursday, March 3, 2022 – Community College Day on the Hill, Capitol
- Thursday, March 3, 2022 – 2 pm – IACCT Board Meeting, IACCT Board Room

SCC Board of Trustees meetings:

- Monday, January 17, 2022 at 4:30 p.m. at West Burlington Campus
- Monday, February 14, 2022 at 4:30 p.m. at West Burlington Campus
- Monday, March 7, 2022 – 4:30 p.m. at West Burlington Campus

7.0 Adjournment



Darcy Burdette, Board Secretary

CONSENT AGENDA

for

December 13, 2021, Regular Board Meeting

1. Approval of Minutes

- November 8, 2021 Regular Meeting Minutes
- November 18, 2021 Special Meeting Minutes
- November 29, 2021 Special Meeting Minutes

2. Presentation of Bills of Account

3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Zachary Newton	Head Men's & Women's Soccer Coach	01/02/2018	12/09/2021	Personal.

4. Employment Contracts

Name	Title	Contract Period	Salary
Mark Pfaffe (Replacement)	Custodian I - Housekeeper – Keokuk (Level 6)	December 10, 2021 – June 30, 2022	\$ 17,309.76 (\$ 30,944.16 annual)
Tebble Stearns (Replacement)	Evening Receptionist/Housekeeper – Mt. Pleasant Center (Level 5)	December 6, 2021 – June 30, 2022	\$ 10,310.40 (\$ 17,785.44 annual)
Lori Stewart (Replacement)	Administrative Assistant – Mailroom/Shipping Receiving	December 6, 2021 – June 30, 2022	\$ 10,966.40 (\$ 19,209.60 annual)